

**University of Port Harcourt**  
**World Bank Africa Centre of Excellence**  
**Centre for Public Health and Toxicological Research**

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ACE-PUTOR, UNIPORT

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Choba, P.O. Box 359  
Uniport Post Office  
Choba Park  
Rivers State, Nigeria  
**27<sup>th</sup> April 2022**

**G2022/PUT/04/014**

The Task Team Leader  
ACE IMPACT Project  
World Bank Group

Dear Sir

**SELF-CERTIFICATION OF THE PROCESSES FOLLOWED FOR DLR 7.5 (MILESTONE 2)**

I hereby certify that all extant rules and regulations were complied with during the processes including procurement of relevant items for DLR 7.5 (Milestone 2) which involved Strengthen the capacity of UniPort Counselling Centre, convocation of stakeholders on the Black Soot Epidemics in Rivers State. Sensitization of the university community on Lassa Fever and Coronavirus and conducted of medical outreaches in communities around the university.

The University plan is to improve her capacity for Guidance & Counselling of Students and Staff of the University through enhancing the capacity of staff in the counselling unit and furnishing of the new counselling Centre. This milestone also involves series of health interventions within and outside the university. This was assigned to ACE-PUTOR.

We have provided all required documentations of these processes and subsequent progress on our website as required by the project regulations. Should there be further questions in relation to this project, I can be reached through my official email [daprim.ogaji@uniport.edu.ng](mailto:daprim.ogaji@uniport.edu.ng) or personal mobile number +2348037092225.

Please accept the assurances of our esteemed regards.

**PROF. DAPRIM OGAJI**

*MBBS(UPH), MQI(Helsinki), PhD (Manchester), MNIM, FMCPH, FISQUa  
Centre Leader*

DLR 7.5 VERIFICATION

CENTER: ACE PUTOR

CENTER LEADER: PROF DAPRIM OGAJI

INSTITUTION: UNIVERSITY OF PORT HARCOURT

MILESTONE: TWO

Milestone	Verification Protocol	Mode of Verification (Online / Physical)	Decision (Achieved? Yes/No)	Comments
Strengthen the capacity of UniPort	1. Counselling Centre flyers and promotional materials.	Online	Yes	Submitted a flyer
Counselling Centre, convocation of stakeholders on the Black Soot Epidemics in Rivers State.	2. Training manual, certificates and attendance sheets for counsellors trained on site to provide services.	Online	Yes	Awaiting training manual from facilitator but submitted attendance sheet and certificate
Sensitization of the	3. Inclusion of the purchase of furniture for the counselling	Online	Yes	Captured under repairs and furnishing of temporary offices (link to website) - <a href="https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/2021%20ACE%20PUTOR%20CONSOLIDATED%20WORK%20AND%20PROCUREMENT%20PLAN.pdf">https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/2021%20ACE%20PUTOR%20CONSOLIDATED%20WORK%20AND%20PROCUREMENT%20PLAN.pdf</a>

universi ty commu nity on Lassa Fever and Corona virus and conduct ed of medical outreac hes in commu nities around the universi ty. The Univers ity plan is to improve her capacity for Guidan ce & Counsel ling of Student	Centre in the procurement Plan for PUTOR			
	4.Request for furnishing by the Director of the Counselling Centre	Online	Yes	Please submit evidence (link to website)
	5.Request for quotation, tender opening, and evaluation documents	Online	Yes	Seven quotations were submitted
	5.Approval by the Vice Chancellor for the furnishing of the Counselling Centre	Online	Yes	Memo approved by VC
	6.Acknowledgement of furnishing of the Centre by the Director of the	Online	Yes	Memo was sent by the director of counselling

s and Staff of the University through enhancing the capacity of staff in the counselling unit and furnishing of	Counselling Centre 7.Comprehensive reporting including flyers, pictures of successful convocation of the stakeholder for the black soot epidemic in Rivers State	Online	Yes	Submitted a report and pictures of sensitization
the new counselling Centre. This milestone also involves series of health interventions within and outside the university	8.Comprehensive report including flyers, pictures of successful implementation of the sensitization of the university community on Lassa Fever epidemic and Coronavirus pandemic.	Online	Yes	Submitted a report and pictures of sensitization

ty. (Assigned to ACE-PUTOR)	9. Comprehensive report including pictures of successful implementation of the medical outreach to Aluu Community in Ikwerre Local Government Area of Rivers State.	Online	Yes	Submitted a report and pictures of sensitization
<b>VERIFICATION OF PROCUREMENT DOCUMENTS</b>				
	V1. Self-certification on institutional procurement rules for the procurement of road safety and environmental cleaning equipment	Online	Yes	Please submit evidence (link to website)
	Inclusion of the intervention in the Work Plan (V2a) and	Online	Yes	Item 37 on the approved workplan (link to website) - <a href="https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/PUTOR%202021%20Work%20Plan.pdf">https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/PUTOR%202021%20Work%20Plan.pdf</a> 2021 Procurement plan - <a href="https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/2021%20ACE%20PUTOR%20CONSOLIDATED%20WORK%20AND%20PROCUREMENT%20PLAN.pdf">https://www.aceputoruniport.edu.ng/putor/public/sub/pdf/2021%20ACE%20PUTOR%20CONSOLIDATED%20WORK%20AND%20PROCUREMENT%20PLAN.pdf</a>

	Procurement Plan (V2b) of the centre			
	V3. Request for quotation, tender opening, and evaluation documents	Online	Yes	Please submit evidence (link to website)
	V3. Procurement contract of the environment and safety equipment.	Online	Yes	Please submit evidence (link to website)
	All procurement documents uploaded on website.	Online	Yes	Please submit evidence (link to website)
	All equipment purchased are in operation and clearly marked as property of the institution and registered in the	Online	Yes	Please submit evidence (link to website)

	institution's asset register.			
	V4. Pictures of the equipment in use upload on website	Online	Yes	
DECISION				